



FICA PRESCRIBED CLIENT FORM (NATURAL PERSON)

1 Details of client

Full name			
Identity / passport number		(certified copy to be attached)	
Date of birth			
Nationality			
Residential address			
Contact details			
Home telephone number		Mobile number	
Email address		Fax number	

2 Details of client

Full name			
Identity / passport number		(certified copy to be attached)	
Date of birth			
Nationality			
Residential address			
Contact details			
Home telephone number		Mobile number	
Email address		Fax number	

Verification steps (only collect documentation relevant to the type of client)

SA citizen	Foreign citizen or resident
Obtain the identity document, or a similar document, bearing a photograph of the person concerned and his/her full names, date of birth and identity number, and compare the details recorded above with the particulars stated in that document	Obtain the passport and compare the details recorded above with the particulars stated in the passport
Take all reasonable steps necessary to verify the residential address of the person	Make a copy of the passport to be retained for record purposes



Initial

Make a copy of the identity, or similar, document to be retained for record purposes	Confirm that these steps have been complied with
Confirm that these steps have been complied with	

The Property Practitioner

Staff member responsible for obtaining information			
Type of transaction concluded with client			
DATED AT (place)		ON	20

THE PROPERTY PRACTITIONER
(on behalf of and duly authorised)



Initial