

FICA PRESCRIBED CLIENT FORM (NATURAL PERSON)

1 Details of client

Full name	
Identity / passport number	(certified copy to be attached)
Date of birth	
Nationality	
Residential address	
Contact details	
Home telephone number	Mobile number
Email address	Fax number

2 Details of client

Full name	
Identity / passport number	(certified copy to be attached)
Date of birth	
Nationality	
Residential address	
Contact details	
Home telephone number	Mobile number
Email address	Fax number

Verification steps (only collect documentation relevant to the type of client)

SA citizen	Foreign citizen or resident
Obtain the identity document, or a similar document, bearing a photograph of the person concerned and his/her full names, date of birth and identity number, and compare the details recorded above with the particulars stated in that document	Obtain the passport and compare the details recorded above with the particulars stated in the passport
Take all reasonable steps necessary to verify the residential address of the person	Make a copy of the passport to be retained for record purposes

Make a copy of the identity, or similar, document to be retained for record purposes

Confirm that these steps have been complied with

Confirm that these steps have been complied with

The Property Practitioner

Staff member responsible for obtaining information

Type of transaction concluded with client

DATED AT (place)

ON

20

THE PROPERTY PRACTITIONER

(on behalf of and duly authorised)